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CHECK OUT REPORT

11 Milton Mansions, Queens Club Gardens, West Kensington, London W14 9RP

Supporting documents: Inventory Check In carried out by Prime Link Property Services dated 3rd January 2019





PROPERTY ADDRESS	DATE	TIME	REFERENCE NUMBER
11 Milton Mansions, Queen's Club Gardens, London W14	4th July 2019	12:00 PM	59094



INSTRUCTED BY	ONLINE PHOTO ALBUM	PROPERTY DESCRIPTION
INSERT AGENT LOGO	https://primelinkproperty.smugmug.com/11-Milton-mansions-/n- bFKx2d/	1 Bedroom, 1 Bathroom, Furnished





CHECK OUT DISCLAIMER

This report is a fair and accurate representation of the contents and condition of the subject property. This report does not form any part of a survey or structural report and is not intended to be used for valuation purposes. The complier of this report is not an expert in fabrics, woods, materials, antiques, etc. All items are described for identification purposes. Sizes of objects are given only as approximate for the sole purpose of identification.

The Inventory clerk will not inspect lofts, basements, high-level cupboards or similar if access is restricted. Communal/open areas are excluded from the report as they are shared with other residents or accessible to the public. Excessive amounts of assorted crockery, cutlery, glasses etc will be listed as 'assorted' items. The Inventory clerk cannot move heavy contents i.e. Sofas due to health and safety risks. The Inventory clerk cannot not report on areas such as overcrowded drawers & cupboards etc - unless arranged prior to the inspection which may incur additional charges.

We consider items such as live house plants, cleaning products, candles, letters, newspapers, magazines etc, perishable. Books, DVD and other similar items will not be listed individually but will be stated as 'assorted' or 'collections'.

Meter readings for Electric/Gas/Water/Heat/Cooling will only be recorded by the Inventory Clerk if easily accessible and clearly labelled. The Tenant/Agents/Landlords/Utility Companies must check/verify the meter readings, as Prime Link Property Services cannot be held responsible for any discrepancies.

Lighting, electrical goods/appliances and other similar items will only be tested for power where practical. Burglar alarms, panic alarms, smoke alarms and carbon monoxide alarms are not tested unless arranged prior to the Inspection - alarms must be accessible without a ladder.

At the end of the tenancy, it is expected that the property will have been restored to its original condition with any cleaning, maintenance or repairs completed. The tenant must return all items to the relevant rooms as listed on the original Inventory before the Check Out inspection is carried out. Items not located in their original rooms (as stated on the check in report) may be noted as 'not seen' resulting in charges being applied to the tenants deposit by the Landlord/Agent.





CHECK OUT LIABILITY

SUGGESTED LIABILITY - ABBREVIATIONS

Where agreed prior to the Check out inspection, Prime Link Property Services will comment on Liability for each Check out comment. Liability commentary is based on our Inventory Clerks professional opinion and should only be treated as suggestions.

The Inventory Clerk will take the following points into consideration when providing liability suggestions:

- The duration of the tenancy
- The quality or durability of the Item/area
- The condition of the Item/area at the Check in
- The potential cause of the defect/damage where obvious

''FWT'' FAIR WEAR AND TEAR	The Inventory Clerk suggests that the condition of an Item/area or similar is the result of general/regular use. General maintenance issues may also fall under fair wear and tear.
"TL" TENANT LIABILITY	The Inventory Clerk suggests that the damages/defects caused to an Item/area is beyond reasonable wear and tear. The Inventory Clerk suggests that the Tenant is fully or partially responsible for the repair or replacement or damaged/defective Item or area. Contents that are missing or not visible in plain sight may be labelled as Tenant Liability.
"CO" CLEANING OMISSION	Any areas that are not clean will be noted as a cleaning omission. Cleaning omissions can be in the form of dust, debris, waste, grubby/sticky marks, grease, residue, watermarks, scale etc
"IN" INFORMATION	Comments which are for the Information of the parties reading the report.
"RTA" OR "RL" REFER TO AGENT OR LANDLORD	The Inventory Clerk refers the matter to the Agent or Landlord for comment or clarification. It may also suggest that further investigation by a contractor or other is advised.





METERS

	ELECTRIC METER	HEAT METER	WATER METER
	Programme Resourced Long out wood Long out	Footweiner Armaturen und Messgerite GmbH & Co. OHG www.rossoweiner.de	elster
READING	15993 kWh	35555 kWh	00606.78 m3
LOCATION	Entrance hall cupboard within flat	Entrance hall cupboard within flat	Communal hall cupboard Access via FB2 key





KEYS

	KEY PHOTO	DESCRIPTION	ACTION
INFORMATION		1 x black plastic fob for the communal door 1 x chrome Yale key for property front door 1 x small chrome key for windows 1 x small chrome key for mailbox	Keys collected from Tenant at check out and returned to Estate agent office





FIRE SAFETY ALARMS

		LOCATION	INFORMATION
ALARM 1	8	Entrance/Hallway	Ceiling mounted white plastic fire alarm Tested for power
ALARM 2		Entrance/Hallway	Ceiling mounted white plastic fire alarm Tested for power
ALARM 3		Kitchen	Heat alarm Tested for power
ALARM 4		Kitchen	Carbon monoxide alarm Tested for power





CONDITION & CLEANING SUMMARY

	CONDITION	CLEANING	COMMENTS
OVERALL	New build [] Newly refurbished/decorated [] In good condition [✓] In fair condition [] In poor condition []	Professionally cleaned [] Professionally cleaned with omissions [√] High level domestic clean [] Domestic level clean [] Not clean []	In good overall condition Generally cleaned to a professional standard Minor cleaning omissions detailed
WALLS	In good condition [√] In fair condition [] In poor condition []	Clean [✓] Generally clean, light cleaning required [] Not clean []	Painted walls and tiled walls in good condition
FLOORS	In good condition [√] In fair condition [] In poor condition []	Clean [✓] Generally clean, light cleaning required [] Not clean []	Carpets vacuum cleaned Tiled flooring intact
CONTENTS & FURNITURE	In good condition [✓] In fair condition [] In poor condition []	Clean [] Generally clean, light cleaning required [✓] Not clean []	Signs of general usage
WINDOWS	In good condition [✓] In fair condition [] In poor condition []	Clean to interior and exterior [] Clean to interior, not clean to exterior [✓] Not clean to interior and exterior []	Clean where accessible
CURTAINS & BLINDS	In good condition [√] In fair condition [] In poor condition []	Clean [✓] Generally clean, light cleaning required [] Not clean []	
APPLIANCES	Tested for power [✓]	Clean [] Generally clean, light cleaning required [✓] Not clean []	In overall good condition Minor cleaning omissions detailed
LIGHTS	All bulbs in working order [√]1 or 2 or few bu	llbs not working [] Several bulbs not working []	
INSTRUCTIONS & MANUALS	Yes [✓] No []		
RUBBISH & WASTE	Yes [] No [✓]		
DRAINAGE	Water runs and drains well [✓] Blockages or	slow draining noted []	No blockages





CONDITION & CLEANING SUMMARY						
	CONDITION CLEANING COMMENTS					
EXTERNAL AREAS	Clean and Tidy [] Not tidy [] None [√]					
OTHER INFORMATION	FORMATION					



































	Item	Entrance & Hallway Description	Check In comments	Check out comments	
1	Door & frame	White painted wooden panelled door 2 x integrated frosted glazed panes White painted wooden panelled frame 4 x integrated frosted glazed panes	Cabling pinned to part of interior upper frame Pipework fitted to part of interior upper frame 1 x nail to interior upper door	As per check-in Few scuff marks to mid-level door	FWT
2	Door attachments	Chrome brushed door attachments to include door digits "11" Integrated spyhole knocker 2 x Banham locks 1 x Yale lock Letterbox without return cover Returned spyhole with chrome brushed hinges	All in good functioning order	As per check-in Light tarnishing/usage to attachments	FWT
3	Ceiling	White painted	In good condition	As per check-in	
4	Lights	Chrome white plastic rosette with 1 x bulb	In working order No shade	As per check-in Tested and in working order	IN
5	Walls	White painted	In overall good condition Small holes to immediate left of low- level double sockets	As per check-in	
6	Sockets & Switches	White plastic dial light switch Chrome brushed sockets	Light switches tested for power Sockets not tested for power	As per check-in Light switch tested for power Sockets not tested for power	IN IN
7	Woodwork	White painted wooden skirting	In good condition	As per check-in Very light scuff marks seen to general areas	FWT
8	Flooring	Grey stone tiles with grey grout	In good condition	As per check-in	
9	Built-in Storage	Wall mounted white painted panel high level unit around door	Not decorated to interior	As per check-in	



		Chrome pull Handles, electric meter and fuse box to interior Cabling to interior Skirting mounted chrome doorstop with black rubber tip			
10	Contents	Ceiling mounted white plastic fire alarm with cable trunking	Tested for power	As per check-in Tested for power	IN
11		Additional ceiling mounted white plastic fire alarm	Tested for power	As per check-in Tested for power	IN
12		Wall mounted BPT white plastic intercom	Tested for power	As per check-in Tested and working order	IN
13		Wall mounted white painted wooden batten to left on entry with 4 x gold coloured hooks	In good condition	As per check-in	
14		Assorted post/junk mail		Not seen	IN
15		Wall mounted fitted mirror to right wall with frame	In good condition	As per check-in	



































	Item	Bedroom Description	Check In comments	Check out comments	
16	Door & frame	White painted wooden panelled door with frame	In good condition	As per check-in	
17	Door attachments	2 x chrome brushed handles Chrome brushed hinges Gold coloured hook	All in good functioning order	As per check-in	
18	Ceiling	White painted	In good condition	As per check-in	
19	Lights	4 x spotlights	All in working order	As per check-in All tested and working order	IN
20	Walls	White painted	In good condition	As per check-in	
21	Sockets & Switches	White plastic and chrome brushed platted TV/ aerial point seen to wall left of radiator Chrome brushed dimmer dials light switch	Light switches tested for power Sockets not tested for power	As per check-in Light switch tested for power Sockets not tested for power	IN IN
22	Woodwork	White painted wooden skirting	In good condition Gapping between wall and skirting behind/ to right of radiator	As per check-in	
23	Flooring	Beige carpet	In good condition	As per check-in	
24	Heating	White metal radiator Complete with thermostat and end cap	Not tested Visibly in good condition	As per check-in Not tested	IN
25	Windows	Sash window unit with 8 x single glazed panes White painted wooden frame 2 x metal lock fixtures 2 x white painted metal pulls 6 x further glazed panes single glazed White painted wooden frame White painted wooden surface sill	Clean where accessible Cabling pin to part of sill towards left side Cable protruding from frame to bottom left corner Clean to interior Light debris to exterior	As per check-in Clean where accessible Small chipping to the mid-level section of the window frame	IN FWT



26	Window coverings	Cream fabric roller blind with pull White plastic beaded pull cord	Tested and working Good order	As per check-in Blind tested and working order Minor light scuff marks seen to bottom edge of blind	IN FWT
27	Built-in Storage	Wardrobe unit: 4 x frosted plastic screws with black wooden frame All sliding doors To interior: White painted walls and ceiling Beige carpet No skirting To interior right side: Medium wood shelving 2 x chrome rails To interior left side: Medium wood shelving Chrome rails	Cable protruding from low level left wall to interior Partially missing skirting to interior	As per check-in Interior walls scuff marks seen in general areas Very light scratches to the railing	FWT FWT
28	Contents	2 x black wooden bedside units Each with 2 x drawers Black metal pulls	Minor angle chips to exterior surface Signs of general use	As per check-in	
29		Double cotton spring mattress	Underside not inspected due to weight In good condition to top side	As per check-in Lightly stained near centre Underside not inspected due to weight	TL IN
30		Wall mounted black metal framed mirror	In good condition	As per check-in	
31		Assorted hangers	In good condition	As per check-in	



































	Item	Reception Description	Check In comments	Check out comments	
32	Door & frame	White painted wooden panelled door with frame	Good order	As per check-in 1 x small indent seen to upper level exterior frame	FWT
				Light scuff marks to the interior low level	FWT
33	Door attachments	2 x chrome brushed handles Chrome brushed hinges	Interior handle not secure Slightly loose	As per check-in	
34	Ceiling	White painted White painted device to centre	Good order	As per check-in	
35	Lights	Ceiling mounted black metal rosette with beige/ cream shaded 1 x bulb	In working order	As per check-in Not working	TL
36	Walls	White painted	Cabling protruding from low level wall Plastic railing to surround cable to inner door wall to right of fireplace	As per check-in Few light scuff marks seen to the wall upon entrance opposite wall of entrance due to the dining table to mid-level	FWT
37	Sockets & Switches	Chrome brushed platted Dimmer dial light switch	Light switches tested for power Sockets not tested for power	As per check-in	
38	Woodwork	White painted wooden skirting	Good order Cabling pin to part of skirting to right fireplace	As per check-in	
39	Flooring	Beige carpet	Good order Furniture pressure marks forward of radiator	As per check-in	
40	Heating	White metal radiator Complete with thermostat and end cap	Not tested Visibly in good order	As per check-in Not tested	IN
41	Windows	Sash window unit with 4 x single glazed panes White painted wooden frame Metal lock fixtures	Good order Clean where accessible	As per check-in Clean where accessible	IN



		White painted wooden sill			
42	Window coverings	Dark wooden venetian blind with pelmet strip White cotton pulls cords White wooden acorns	Tested and working	As per check-in Tested and working order	IN
43	Fireplace	Cream stone fireplace unit with mantel art surround and hole White painted inner walls	TV area cabling pin to underside of hearth	As per check-in Minor small chips seen around the corner edges of the fireplace in general areas	FWT
44	Contents	Dark wooden coffee table 2 x drawers Chrome handles to each door	Minor angle chips to surface Signs of general use	As per check-in	
45		Brown fabric sofa 2 x back cushions 2 x base cushions	In good condition	As per check-in Signs of light wear/use to cushions Small round white mark to seat cushion	FWT CO
46		2 x matching scatter cushions	In good condition	As per check-in	
47		Wall mounted gold gilt framed mirror	In good condition	As per check-in	
48	Addition contents			Extendable dining table with 2 chairs now seen, originally listed in Kitchen	IN
49				Dining table with 1 chairs left behind by the tenant	TL



























	Item	Bathroom Description	Check In comments	Check out comments	
50	Door & frame	White painted wooden panelled door with frame Aluminium threshold strip Integrated glass pane to upper level frame	In good condition	As per check-in 1 x small chip seen to the exterior doorframe Light scuff marks to door	FWT FWT
51	Door attachments	2 x chrome brushed handles Chrome brushed hinges	All in good functioning order	As per check-in Slight tarnishing seen to the handle	FWT
52	Ceiling	White painted	In good condition	As per check-in	
53	Lights	4 x recessed spotlights 2 x wall mounted lights 1 x to either side of medicine cabinet	All in working order Both in working order	As per check-in All lights tested and working order	IN
54	Walls	White painted Grey stone tiles with grey grout	In good condition In good condition	As per check-in To the wall upon entrance slight scuff marks seen behind the radiator	FWT
55	Sockets &switches	Ceiling mounted white plastic rosette White cotton pull cord White ceramic pull	Light switches tested and working	As per check-in Light switch tested and working	IN
56	Woodwork	None			
57	Flooring	Grey stone tiles with grey grout	Some grubby markings/ light debris 1 x nail to flooring forward of entry Currently usage doorstop Generally, in good condition	As per check-in Some grubby marks and debris seen	CO
58	Heating	Chrome towel radiator Complete with fixtures and attachments	Visibly in good order Not tested	As per check-in Not tested	IN



59	Windows	Window unit with 2 x clear single glazed panes 2 x frosted single glazed panes White painted wooden frame Metal lock fixture	Clean to interior Light debris to exterior	As per check-in Clean where accessible	IN
60	Built-in Storage	Unit beneath basin dark wood unit with 1 x drawer soft closing Medicine cabinet to right wall with white laminated unit with 2 x mirrored To interior: White laminate 1 x shelf	In good condition	As per check-in Underneath the basin: Minor chipping seen to the corner edge of drawer and light debris seen to the exterior drawer Medicine cabinet: Light scuffs seen to the interior upper level of the medicine cabinet	FWT CO FWT
61	Toilet	White porcelain toilet with white plastic soft closing seat and lid Chrome flush	Flush tested and working Light cleaning omissions otherwise good order	As per check-in Flush tested and working Clean	IN IN
62	Basin	White porcelain basin with chrome mixer tap Chrome overflow Chrome waste with rotating plug	Light debris and light water marks to chrome, otherwise In good condition	As per check-in Light water marks seen to the overflow and to the drainage	IN
63	Shower & screen	Wall mounted chrome riser with hook Chrome handheld showerhead with silver coloured rubber hose Glass fixed screen with chrome support and rubber trim	In good condition Clean New sticker label seen to shower screen	As per check-in Clean	IN
64	Bath & taps	White metal bathtub with chrome mixer taps Chrome plug controls/overflow Chrome popup plug Chrome waste White painted wooden bath panel Bathtub instructions seen to folder stuck to	Light debris to tap, otherwise In good condition	As per check-in Clean	IN



		bathtub			
65	Contents	Integrated white plastic fan to facing wall upper level	Light dust Tested for power	As per check-in Tested for power Clean	CO IN



























	Item	Kitchen Description	Check In comments	Check out comments	
66	Door & frame	White painted wooden panelled door with frame Integrated glass pane to upper level	In good condition	As per check-in Exterior doorframe 1 x small chip Light scuff marks seen above the interior handle	FWT FWT
67	Door attachments	2 x chrome handles Chrome brushed hinges	All in good functioning order	As per check-in Door handle loose	FWT
68	Ceiling	White painted	In good condition	As per check-in	
69	Lights	Ceiling mounted metal light units with 3 x spotlights	All in working order	As per check-in In working order	IN
70	Walls	Grey ceramic tiles speckled effect with pale grey grout Grey painted	In good condition In good condition	As per check-in To the left-hand side wall mid- level scuff marks seen throughout Light discolouration seen to the tiled grout in general areas especially behind the hob	FWT FWT
71	Sockets & Switches	Chrome brown dimmer dial switches	Light switches tested for power Sockets not tested for power	As per check-in Light switch tested for power Sockets not tested for power	IN IN
72	Woodwork	Kickboard beneath base units	Slight grubby marks to edges Lightly scuffed/ marks	As per check-in Light scuff marks seen to the woodwork in general areas	FWT
73	Flooring	Grey stone tiles with grey grout	Slight shading to grout Generally, In good condition	As per check-in	
74	Heating	Single panelled cream painted radiator Complete with thermostat and end cap	Visibly in good order Not tested	As per check-in Slight grub marks seen to the upper corner edges right hand side	СО



75	Windows	Single glazed sash window 4 x glazed panes White painted wooden frame 1 x metal lock fixture	Clean to interior Light debris to exterior	As per check-in Clean where accessible	IN
76	Window coverings	Medium wood venetian blind with pelmet strip Wooden twist rod Cotton pull cord 2 x wooden acorns seen	Tested and working In good condition	As per check-in Blind tested and working order Shaded marks seen to the upper level the blind fitting	IN FWT
77	Built-in Storage	Corner shelf beneath boiler unit	In good condition Currently housing microwave	As per check-in	
78	Worksurface	Black/ grey laminated worktop Metal edge strip to left of sink and above washing machine	Signs of general usage In good condition	As per check-in	
79	Kitchen wall units	Medium wood wall units Medium wood doors Chrome brushed handlebar Stainless steel hinges White laminated interior External shelving to either side of kitchen window	Sign of general usage Debris to interior Unit housing boiler Sticker residue to interior of 1 x wall unit door to corner	As per check-in	
80	Kitchen base units	As per wall units	Sign of general usage Corner unit beneath basin cut-out section to back panel to rear refer to photo	As per check-in Very light scuffs seen to the handle and to the base unit underneath the microwave	FWT
81	Kitchen drawer units	As per wall units	Sign of general usage	As per check-in Light scratches seen to the exterior 3 rd drawer handle and door	FWT
82	Sink & taps	Stainless steel sink Chrome plug Drainage board 2 x integrated wastes	Light cleaning scratches Light water marks	As per check-in	



		1 x strainer seen Chrome mixer tap			
	Contents	White/ grey plastic mop bucket with wringer	In good condition	As per check-in	FWT
83		Grey/ red plastic handled mop	In good condition	As per check-in	FWT
84		Ceiling mounted white plastic heat alarm with cable trunking attached to ceiling	Tested for power Green light showing power	As per check-in Tested for power Green light showing power	IN IN
85		Pipework and cable trucking fitted to upper level walls/ ceiling		As per check-in	
86		White plastic Kidde carbon monoxide alarm fitted external shelving to left of window	Tested for power	As per check-in Tested for power Green light showing power	IN IN
87		Assorted appliance manuals		As per check-in	
88		Few cleaning products		As per check-in	
89		Chrome kitchen hold stand	In good condition	As per check-in	
90		2 x spare paint pots		As per check-in	
91		Grey plastic dustpan and brush	In use	As per check-in	
92		Purple/ grey/ black plastic Hoover vacuum cleaner with attachments	Not tested	As per check-in Not tested	IN
93		Few spare tiles		As per check-in	



94	Assorted kitchen utensils seen to drawer to include serving spoons, wooden spoons, whisks	In good condition	As per check-in	
95	Assorted stainless steel cutleries include tablespoons, table knives, forks and teaspoons	In good condition	As per check-in	
96	Medium wood cutlery divider	In good condition	As per check-in	
97	Assorted glassware to include short glasses, tumblers, mini wine glasses	In good condition	As per check-in	
98	Assorted crockeries to include mugs, bowls, side plates	In good condition	As per check-in	
99	2 x glass shelves Each with metal lid	In good condition	As per check-in	
100	4 x glass plates with 4 x glass placemats	In good condition	As per check-in	
101	Plastic small smart meter monitor with adapter	Tested for power	Not seen	TL
102	Stainless steel/ black plastic toaster 2 x slice	Not tested	As per check-in Not tested	IN
103	Stainless steel/ black plastic kettle	Not tested	As per check-in Not tested	IN
104	Silver coloured/ black plastic push top curved bin	In good condition	As per check-in	





































	Item	Kitchen Appliances Description	Check In comments	Check out comments	
105	Washing machine/Washer dryer	Brand: White washing machine Model number: GCSW496T-80	Tested for power Light debris to rubber seal and interior door Clean to soap tray	As per check-in Tested for power However, light staining seen to the interior soap dish Light debris seen to interior seal	IN FWT CO
106	Dishwasher	Brand: Miele Stainless steel exterior Buttons to exterior To interior: 2 x white metal wired drawers White plastic cutlery basket	Tested for power Light dents and scratches to interior Light cleaning omissions to door Generally clean	As per check-in Tested for power Clean	IN IN
107	Fridge and freezer	Brand: Stainless steel style fridge/ freezer To exterior: Integrated ice/ water dispenser to left door To interior fridge: 5 x plastic door compartments 3 x plastic drawers 6 x glass shelves White plastic frame Plastic egg tray seen Freezer section to interior: White metal wire basket 1 x glass shelf Integrated compartments to door	Not tested for power	As per check-in Tested for power Clean Light working Defrosted	IN IN IN IN
108	Hob	Brand: Integrated to cooker 5 x black iron burners 2 x black iron trivets 5 x metal controls 1 x ignition button	Tested for power Clean Signs of general usage	As per check-in Tested for power General clean Slight grub marks seen to the dials	IN IN CO



109	Oven	Brand: Integrated to cooker 1 x hot plate/ grill with 2 x handles seen to top Gill to interior: 1 x tray 1 x chrome wire shelf Oven to interior 2 x chrome wire shelves 1 x tray To exterior: To each double-glazed door with lock chrome brushed handlebar Metal controls Metal buttons Integrated timer	Tested for power Clean Sign of heavy usage to interior	As per check-in Tested for power Clean	IN IN
110	Extractor	Brand: Neff Metal extractor Glass surround 2 x lights Metal buttons	Tested for power Fan not working Lights working 2 x buttons have been pushed	As per check-in Tested for power Light not working Minor grub marks seen unit	IN RA CO
111	Microwave	Brand: Igenix Silver coloured microwave unit Rotating glass dish to interior 2 x rotating dials to exterior	Tested for power Clean	As per check-in Tested for power Clean	IN IN